

**Telephones :**

Director : 91-184-2290501
Res. : 2291801
P.B.X. : 2291156, 2209306
Gram. : 'SALINITY'
Fax : 91-184-2290480
E-mail : director.cssri@icar.gov.in

भा.कृ.अ.प.—केन्द्रीय मृदा लवणता अनुसंधान संस्थान, करनाल
ICAR-Central Soil Salinity Research Institute
(A Unit of Indian Council of Agril. Research)
Zarifa Farm, Kachhwa Road,
KARNAL-132001 (Haryana) India



F.No. P-1(5) AMC-A.C/2020-21
Date: 06.04.2021

Tender No:

Online Tenders are invited on the behalf of the Director, ICAR-CSSRI, Karnal(Haryana) for Annual Maintenance Rate Contract of Air Conditioners installed at CSSRI, Karnal.

S.No	Nature of the Work	Place of Work	Units	Amount(Rs.)
1.	Service and Repair of the AC's installed at the Institute	CSSRI, Karnal	200	10, 000/-

1.	Date of publishing of tender	06.04.2021 @ 01:00 PM
2.	Date of downloading of tender form	06.04.2021 @ 01:00 PM
3.	Date of submission of tender form	26.04.2021 @ 02:00 PM
4.	Date of Opening of Tender	27.04.2021 @ 02:00 PM

Sr. Administrative Officer

Tender No. _____

**TO INVITE TENDER FOR ANNUAL MAINTENANCE CONTRACT (AMC)
FOR AIR CONDITIONERS AT ICAR-CSSRI, KARNAL-132001.**

- A. Last date of receipt of tenders: **26.04.2021**
- B. Tenders to be opened on : **27.04.2021**
- C. Validity of tender is 180 days from the date of opening.
- D. The Tender document is also available at our **web-site** www.cssri.res.in &
Central Public Procurement Portal.

NOTE:-

1. If the date up to which the Tender is open for acceptance is declared a holiday, the tenders shall be deemed to remain open for acceptance on the next Working day.
2. If the date fixed for opening of Tenders is subsequently declared a holiday the Tenders will be opened on the next working day following the holiday but there will be no change in the time for opening indicated above.
3. The intending tenderers may submit their bids.
4. No request for alteration in the rates, once quoted, will be entertained within the period of one year.

TENDER FORM No.

Sr. No.	Type of AC (Window /Split Type	Quoted Rates
1.	Servicing of Window AC(all category), once in a year	
2.	Servicing of Split AC(all category), once in a year	
Prices of Spare Parts (if required)		
3.	Complaint Charges/Visiting Charges	
4.	Starting Capacitor	
5.	Running Capacitor 36 MFD 45 MFD	
6.	Dual Capacitor	
7.	Relay	
8.	Over Load Relay	
9.	Wiring	
10.	Thermostate	
11.	Switch	
12.	Capillary	
13.	Pipe for Split AC Small and Big	
14.	PCB Repair	
15.	PCB New	
16.	Conductor	
17.	Filter	
18.	Front Jali	
19.	Fan Motor Rewinding for Window and Spilt AC	
20.	Fan Motor New	
21.	Stablizer Repair	
22.	Heating Element	
23.	Connection Wire Three Core	
24.	Rotary Compressor 1.5 Ton	
25.	Rotary Compressor 2.00 Ton	
FOR SPLIT AC		
26.	Rotary Compressor 1.5 Ton	
27.	Rotary Compressor 2.00 Ton	
28.	Compressor Repair Both Rotary	
29.	Insulation Charges for Split AC	
30.	Out Door Fan Motor	
31.	Out door unit condensor	
GAS CHANGING CHARGES		
32.	Gas changing for Window AC 1.5 Ton	
33.	Gas Changing for Window AC 2.0 Ton	
34.	Gas Changing for Split AC 1.5 Ton	
35.	Gas Changing for Split AC 2.0 Ton	
36.	Replacement of Compressor by back	

Sig: _____

Name _____

Address: _____

Phone/Mobile No. _____

GST No. _____

PAN no. _____

Annexure-II

Name of the Firm: _____

Registered/Postal Address: _____

1.	Email Address	
2.	PAN No.	
3.	GST Number	
4.	Bank Details	
	<ol style="list-style-type: none">1. Bank Name2. Branch Address3. Account No.4. Type of Account (Current/Saving)5. IFSC Code	

Name of the Authorized Signatory

Stamp & Signature

Terms & Conditions

1. The firms participating in the tender must possess valid GST Registration (TIN) number and Service Tax number issued by concerned department and must indicate their GST Registration/TIN number, Service Tax Nos. and PAN number in the quotation along with documentary proofs failing which the quotation will liable to be rejected.
2. The firm should have an experience of at least **03 years** in maintenance/repairing of air- conditioners in Central/State.Govt. Offices/PSU/Autonomous Bodies. Satisfactory service report undertaken by the firm for such works (minimum 40 Air-Conditioner's for each such experience) during that period shall be enclosed, failing which the quotation will liable to be rejected.
3. The rates are be quoted as per Annexure-I should be comprehensive and inclusive of all repairs/replacement of any parts such as Compressor 1.5/2.0 ton, gas charging/filling, Fan Motor 1.5/2.0 ton, running and starting capacitor 1.5ton/2.0 ton, relay, overload protector, thermostat switch (window/split), air filter, knob set, labour/service charges, grill, fan blade/blower, selector switch, water tray (except replacement of compressor and remote) and no extra charge for such items shall be paid by the Council. Erasing and overwriting in the rates will lead to rejection of tender. All parts to be repaired and replaced, should be done in the presence of user and should be of standard make with ISI mark.
4. All air-conditioners will be required to be serviced at least quarterly i.e. four times in a year during the period of contract in addition to servicing that may be required at any point of time for proper upkeep and functioning of the ACs.
5. The air-conditioners to be maintained at CSSRI are of 1.5 Ton and 2.0 Ton capacity of different makes/models including some split AC's with remote control switches. The number of ACs to be maintained is approximately 200 installed at various locations at CSSRI, Karnal. The number may however vary depending upon the actual requirement of ACs from time to time.
6. If the warranty of new AC's purchased expires during the occurrence of AMC, such AC's shall also be taken under AMC's by the successful firm at the same rates given in Annexure-I. ,
7. The work is to be carried out within the premises of the CSSRI, Karnal. In the event of major repairs, if any arises in the air-conditioners is required to be taken outside CSSRI premises. The same will be allowed to be taken outside only with the written permission of the Director. No separate charges on account of labour and transportation would be paid by the office for the purpose. The contractor shall have to provide stand-by air-conditioner in working condition till such time the defective AC taken outside for repairs is fully repaired and installed back to the satisfaction of the user. For this purpose, the contractor will be required to provide atleast two stand-by ACs immediately after the award of the contract to be kept in the CSSRI premises till the contract is over.

8. The firm participating in the tender must be financially sound and well equipped having the required infrastructure to undertake the job. The Competent Authority may satisfy itself with the financial soundness and capability of the firm to undertake the job by physically inspecting the site of workshop and the offices etc. of the tendering firm before awarding the contract, if considered necessary.

9. Earnest Money: An earnest money of Rs. 10, 000 /- (Ten thousand Rupees) is required to be deposited in the form of Demand Draft/Pay Order drawn in favour of ICAR- Unit, CSSRI and payable at Karnal alongwith the quotations. The Quotations received without earnest money will be summarily rejected. The earnest money will be refunded to the tenderers only after the work has been awarded to the successful tenderer. The earnest money will be forfeited in case the tenderer refuses the offer. No interest will be paid on earnest money.

10. Security Money: The successful tender will be—required to deposit a sum of Rs. 10,000 (Ten thousand Rupees only) as security -money in the form of Demand Draft I Pay Order for drawn in favour of Project Director, CSSRI and payable at New Delhi. The security money of the successful tenderer will be refunded (without any interest accrued thereon) after the expiry of the contract satisfactorily. However, if the services of the firm are not found suitable and complaints are received from users and the complaint is not attended to/ rectified at the earliest, then the security deposit of the firm shall be liable to be forfeited.

11. The payment shall be made through Electronic mode payment- direct in to the Bank Account on quarterly basis upon submission of bill by the contractor along with satisfactory reports from the users. The Bank details for making payment through Electronic mode payment may kindly be furnished performa given at **Annexure II**.

12. During occurrence of contract, if any mishap occurs due to electrocution or faulty fittings, it will be the responsibility of the contractor to compensate the loss on account of injury to any person/property.

13. Tax will be deducted at source as per rules. The firm must also provide the required information as sought in the Performa given at **Annexure- II**. Failure to provide the information will make the bid liable to be rejected.

14. The rates should be quoted strictly in the **Annexure-I**. The rates to be quoted should be comprehensive annual maintenance rates and the payment shall be made by the Institute to the firm on quarterly basis based on the satisfactory user report and adherence of the terms and conditions of the tender document.

15. The contract will be awarded for a period of one year but can be extended with mutual consent. The tender will be liable to be terminated even before the expiry of the contract period if the firm fails to provide satisfactory services or violates any of the conditions/terms of the contract. In that event, the security money deposited by the firm will be forfeited. Besides, the Institute make deductions upto 10% while making payment of bills if the services being provided by the firm are not satisfactory. The payment shall be released to firm on quarterly basis upon receipt of user satisfactory report.

16. Any repair of the AC shall be done at our office premises and will not be allowed to be carried out of the office for repair except in essential circumstances. The repair shall be carried out on the same day or maximum by next day of the complaint and any further delay will make the firm liable to penalty clause of Rs.150 per day which shall be deducted from the bill itself.

17. The rates to be quoted as per Annexure-I and does not differentiate for window AC of 1.5 ton/2.0 ton {S.No.1} and Split AC of 1.5 ton/ 2.0 ton [S.No. 2]. Hence, no separate rates for window AC of 1.5 ton and 2.0 ton or split AC of 1.5 ton/2.0 ton be quoted.

18. The contract shall be awarded to the firm who fulfills all the terms and conditions of the tender document and remains L1 after adding the grand total of Annexure I . However, if more than one firm quotes L1 for different AC's then in that case, the sum of overall rates (S.No.1&2 of Annexure-I) quoted by the firm may be taken into consideration for finalization of the contract and the firm being L1 in that case may be awarded the contract. However, the decision of the Competent Authority shall be final.

19. Taxes if any may be indicated separately as per **Annexure-I**.

20. At the time of the ending of the contract, all the AC's should be in proper running condition before handing/ taking of AC's are made or else deductions shall be made from the firm's bill.

21. The Director, CSSRI reserves the right to reject any or all the quotations in whole or in part thereof without assigning any reasons thereof.

Copy to: Computer Centre for displaying the tender document in ICAR's website for wide publicity.

I/We hereby declare that I/We will abide by the terms and conditions laid down in the said tender document and quote the rates as above accordingly.

NAME of the contractor:

Signature and seal of contractor:

Name of the firm: