

**Telephones****Director : 91-184-2290501****Res. : 2291801****P.B.X. : 2209305, 2209343****Gram. : 'SALINITY****Fax : 91-184-2290480****E-mail : director.cssri@icar.gov.in**

भा.कृ.अ.प.—केन्द्रीय मृदा लवणता अनुसंधान संस्थान, करनाल

ICAR- Central Soil Salinity Research Institute**Zarifa Farm, Kachhwa Road,****KARNAL-132001 (Haryana) India****F.No.7(11)/Esstt./2020 | 2059-61****Dated:29.01.2021****All the Directors/Project Directors/Project Co-Ordinators
of the ICAR Institute/NRCs/Directorates/Deputy Secretary(Admn),ICAR Hq.**

Sub : Filling up the post of Upper Division Clerk (UDC) at ICAR-CSSRI, Karnal by deputation/permanent transfer basis reg.

Sir/Madam,

In continuation to our letter/ circular even number dated: 14.01.2021, Director, CSSRI, Karnal extend last date for receive application at ICAR-CSSRI, Karnal.

It is proposed to fill up the 06 (Six vacant posts (UR-04, SC-01 and ST-01) of Upper Division Clerks(UDCs) in the Pay Matrix Level-4 (25500-81100) on deputation/permanent absorption basis at ICAR-CSSRI, Karnal, Haryana from eligible ICAR officials as per the criterion furnished below:

- (i) By deputation of regular UDCs of ICAR Institutes/Hqrs.
- (ii) Failing (i) above,
By deputation of regular LDCs of ICAR Institutes/Hqrs. Having at least 08 (eight) years regular service.
- (iii) Failing (i) & (ii) above,
By transfer on permanent absorption of regular UDC of ICAR Institutes/Hqrs.

It is requested that the above vacancy may kindly be circulated among the eligible and desirous candidates, if any, working at your Institute/HQ. The application of suitable and willing eligible candidates may please be forwarded in the enclosed proforma alongwith their complete ACR/APAR dossiers (attested photo copies) for the last five years, so as to reach ICAR-CSSRI, Karnal on or before 25.02.2021.

A certificate to the effect that no disciplinary/vigilance case is pending or being contemplated against the candidate may also be furnished while forwarding the application. Incomplete applications and the applications received after the prescribed date or without APAR dossiers and prescribed certificates will not be considered.

Yours faithfully

(Alok Kumar)

Senior Administrative Officer

Distribution:

1. OIC, Computer, CSSRI, Karnal for uploading on Institute website.
2. Under Secretary (Admn.), ICAR, New Delhi for information please and request to kindly forward for uploading the same on E-Office portal.

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ICAR- Central Soil Salinity Research Institute
Zarifa Farm, Kachhwa Road,
KARNAL-132001 (Haryana) India



F.No.7(11)/Esstt./2020 | 2059-61

Dated:29.01.2021

**All the Directors/Project Directors/Project Co-Ordinators
of the ICAR Institute/NRCs/Directorates/Deputy Secretary(Admn),ICAR Hq.**

Sub : Filling up the post of PERSONAL ASSISTANT at ICAR-CSSRI, Karnal by
deputation/permanent transfer basis reg.

Sir/Madam,

In continuation to our letter/ circular even number dated: 14.01.2021, Director, CSSRI, Karnal extend last date for receive application at ICAR-CSSRI, Karnal.

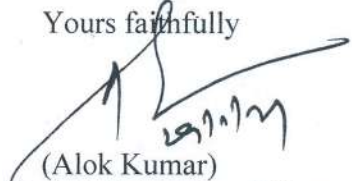
It is proposed to fill up the fill up the 02 (Two vacant posts (UR-02) of Personal Assistant in the Pay Matrix Level-6 (35400-112400) on deputation/permanent absorption basis at ICAR-CSSRI, Karnal, Haryana from eligible ICAR officials as per the criterion furnished below:

- (i) By deputation of regular Personal Assistant of ICAR Institutes/Hqrs.
- (ii) Failing (i) above,
By deputation of regular Stenographer Gd.III of ICAR Institutes/Hqrs having at least 10 (ten) years regular service in the grade of UDC Stenographer Gd.III.
- (iii) Failing (i) & (ii) above,
By transfer on permanent absorption of regular Personal Assistant of ICAR Institutes/Hqrs.

It is requested that the above vacancy may kindly be circulated among the eligible and desirous candidates, if any, working at your Institute/HQ. The application of suitable and willing eligible candidates may please be forwarded in the enclosed proforma alongwith their complete ACR/APAR dossiers (attested photo copies) for the last five years, so as to reach ICAR-CSSRI, Karnal on or before 25.02.2021.

A certificate to the effect that no disciplinary/vigilance case is pending or being contemplated against the candidate may also be furnished while forwarding the application. Incomplete applications and the applications received after the prescribed date or without APAR dossiers and prescribed certificates will not be considered.

Yours faithfully


(Alok Kumar)
Senior Administrative Officer

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of the ICAR Institute/NRCs/Directorates/Deputy Secretary(Admn),ICAR Hq.**

Sub : Filling up the post of ASSISTANT at ICAR-CSSRI, Karnal by deputation/permanent transfer basis reg.

Sir/Madam,

In continuation to our letter/ circular even number dated:14.01.2021, Director ,CSSRI, Karnal extend last date for receive application at ICAR-CSSRI, Karnal.

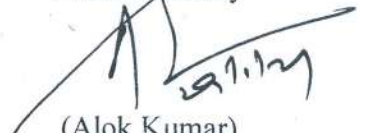
It is proposed to fill up the 05 (Five vacant posts (UR-04 and SC-01) of ASSISTANT in the Pay Matrix Level-6 (35400-112400) on deputation/permanentabsorption basis at ICAR-CSSRI, Karnal, Haryana from eligible ICAR officials as per the criterion furnished below:

- (i) By deputation of regular Assistant of ICAR Institutes/Hqrs.
- (ii) Failing (i) above,
By deputation of regular Upper Division Clerks (UDCs) of ICAR Institutes/Hqrs having Having at least 10 (ten) years regular service in the grade of UDC.
- (iii) Failing (i) & (ii) above,
By transfer on permanent absorption of regular Assistant of ICAR Institutes/Hqrs.

It is requested that the above vacancy may kindly be circulated among the eligible and desirous candidates, if any, working at your Institute/HQ. The application of suitable and willing eligible candidates may please be forwarded in the enclosed proforma alongwith their complete ACR/APAR dossiers (attested photo copies) for the last five years, so as to reach ICAR-CSSRI, Karnal on or before 25.02.2021.

A certificate to the effect that no disciplinary/vigilance case is pending or being contemplated against the candidate may also be furnished while forwarding the application. Incomplete applications and the applications received after the prescribed date or without APAR dossiers and prescribed certificates will not be considered.

Yours faithfully


(Alok Kumar)
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PROFORMA

**APPLICATION FOR THE POST OF ASSISTANT/ PERSONAL
ASSISTANT/UPPERDIVISION CLERK**

1.	Name of the Candidate (In BLOCK letters)			
2.	Date of Birth & Age			
3.	Educational & other qualifications			
4.	Name of the Institute			
5.	Date of regular appointment			
6.	Brief particulars of the service including the present post			
	Post held	Pay Matrix Period Level/Pay band	Period	Office
				Nature of duties
7.	Whether belonging to SC/ST			
8.	Applying for deputation or permanent absorption (strike off which is not applicable)			
9.	Indicate the desired place of posting (strike off which is not applicable)		ICAR- CSSRI HQ, Karnal/ Regional Centre	
10.	Any other relevant to the service of the Employee			

DECLARATION

I, _____ hereby declare that all the statements made above are complete and correct to the best of my knowledge and belief. I fully understand that in the event of any information being found false or incorrect at any point of time, I shall be liable for appropriate action as decided by the Director, ICAR-CCSSRI, Karnal.

Date:

Signature of the Candidate

CERTIFICATE BY THE HEAD OF OFFICE

Certified that the particulars furnished above are correct. The Integrity Certificate and Vigilance clearance certificate and attested photo copies of the ACRs/APARs of the last five years are attached.

Signature of Head of office with seal